

# ANNOUNCEMENT REQUEST Form

Please fill in **ALL** information for an individual announcement. Include any additional information into the form below. If you do not complete all information your request may be delayed.

**Note:** If this is for a re-announcement, ensure the previously issued certificate is cleared to 2 or less, if applicable. Please see the 'Request to Recruit and Re-announce' SOP located: <https://www.firejobs.doi.gov/index.php?action=soptitle> for more information.

Email this form to [blm\\_fa\\_fires@blm.gov](mailto:blm_fa_fires@blm.gov) with a subject of "HR and Selecting Official Request"

This request is for a Temporary Seasonal Fire position NTE 6 months (1039).

Requesting:	ANNOUNCEMENT
Name of Selecting Official(s): <i>(only 2 max)</i>	
E-mail of Selecting Official(s): <i>(only 2 max)</i>	
Name of HR Specialist(s): <i>(only 2 max)</i>	
E-mail of HR Specialist(s): <i>(only 2 max)</i>	
Phone of HR Specialist(s): <i>(only 2 max)</i>	

<b><u>Position Information:</u></b>	
Agency: <i>(BIA/BLM/FWS/NPS)</i>	
Location: <i>(City/State) (only one location per request)</i>	
Park/Refuge/District/Agency: <i>(if applicable)</i>	
Title: <i>(ex: Wildland Firefighter)</i>	
Crew Type: <i>(ex: Engine, Hand, Helitack)</i>	
Pay Plan:	GS                      WG
Series:	
Grade(s): <i>(ex: 03/04/05/06/07)</i>	

<b><u>Announcement Information:</u></b>	
Is this a re-announcement?	Yes                      No
If Yes, then please provide reason and Announcement Number. <i>(ex: no qualified applicants on BLM-FIRE-2024-002-DE OR 2 or less applicants on certificate)</i>	
Work Schedule:	Full-Time
Number of Positions: <i>(number or few)</i>	

<b>Select PD Type:</b>	DOI	Agency	Other
<b>PD Number(s):</b> <i>(enter a unique PD # for each grade being requested for recruitment (ex: DX00100, DX00200))</i>			
<b>IFPM Position:</b> <i>(ex: Senior Firefighter (SFF))</i>			
<b>Additional Selective Factor Requested:</b> <i>(If applicable, submit Selective Factor Justification Form to FPO. This is in addition to IFPM. (ex: S-271))</i>			
<b>Desired Opening Date :</b>			
<b>Desired Closing Date :</b>			
<b>Travel : (ex. 11 or more)</b>			

<b>Additional Information:</b>	